# Curriculum vitae

**Name:BASUDHA SAHA**

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**Objectives:** Objective to work in an organization which provides opportunities for growth, learning & scope for the implementation of my skills & hence give my best to the organization.

**Educational Background:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of the Institution.** | **Name of the Examination** | **Board/University** | **Percentage** | **Year of passing** |
| Barrack pore girls’ High School | Madhyamik | west Bengal board of secondary education | 62.87% | 2005 |
| Kalyan Nagar Vidyapith For Girls’ | Higher secondary | west Bengal board of higher secondary education | 57.60% | 2007 |
| Victoria Institution For Girls’ | B.Sc. | Calcutta University | 47.16% | 2010 |
| JIS college of engineering | MBA (Marketing & Human Resource) | West Bengal Board Of Technology | 64.98% | 2013 |

**Technical Knowledge:**

* Proficient with Microsoft Office [word, excel, power point e.t.c]
* Proficient with XP, Window 2003, Window 2007, Window 2008
* Proficient in working with Internet.

**Internship:**

* Two month training from **Indian Oil Corporation Limited** on a project.
* Project Name – **“PROMOTION ON INDIAN OIL LOYALTY CARD OR XTRA REWARD CARD”.**

**Other Activities:**

* Attended Industrial Visit to **NICCO CORPORATION LIMITED**.
* Attended Industrial visit to **COCACOLA Company**.

**Working Experience:**

* DAS & CO PVT LTD **–** Working as a Marketing Executive from 1st April 2014 to 31st March 2016.
* KANAK TRADE-LINK PVT LTD **-** Working as a Hr.Executive from July 2016 to present

**Personal Details:**

* **D.O.B :** 15 -03-1988
* **Language Known:** Bengali, Hindi & English
* **Address:**

**C/O Gokul Saha**

**Sahapara, Po – Rahara,**

**Kolkata 700118**